**P**arent **A**dvisory **C**ouncil

**Minutes from November 13th, 2017**

**Ecole Beausejour Early Years School**

**Beausejour, Manitoba**

**Present:** Valerie Thiessen, Allison Reimer, Laura Koster, Nicole Molinski, Alicia Smith, Liz Myles, Don Mazur, Teresa Botchar

**Absent: Tim Hayward, Lisa Kasky**

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| **ISSUE** | **DISCUSSION** | **ACTION & BY WHOM** |
| **Call to Order** | 7:00 pm |  |
| **Approval of Minutes** | From October 16th AGM, 2017 | Approved by Alicia  Seconded by Nicole |
| **Additions to Agenda** |  |  |
| **Special Presentation** | None |  |
| **Correspondence** | QSP |  |
| **Program Reports** | 1. QSP  * $374 more in orders. This figure does not include online orders.  1. Subway  * Next one is January 25th  1. Wrap it Up  * Nearly 800 gifts purchased. * Will run from December 18th-22nd * Gifts to be organized and labeled * Teacher schedule needs to be made up * Team of people to wrap gifts December 7th or December 14th * Set up Friday, December 15th * Please save plastic shopping bags  1. Peak of the Market  * 1-2 volunteers needed for November 30th am to unload and sort. * Grade 5 students to assist again this year. * Volunteers needed for November 30th, 3:15-8:00pm and on December 1st from 9:00-12:00, to hand out orders. * Drop off of donated bundles to be done on Thursday * Order and payment to be placed on Thursday, November 23rd | Nicole  Lisa  Mrs. Mazur  Lisa will email volunteer list  Liz will arrange  Lisa will email volunteer list  Val will drop off  Val will place order  Allison will take care of payment |
| **Reports**  **Treasurer:**  **Principal:**  **Teacher Representative:**  **School Trustee:**  **Chairperson:**  **Communication coordinator:** | * Subway had a profit of $279.80. This figure is lower than previous ones. * Wrap it up had expenses of $1200 * See attached * Thank you to PAC for supporting the school * Attended Budget meetings. Attendance from the public was low * Interested individuals are encouraged to run School Trustee next October. 4 year term, 5-8 meetings a month * Minutes to be made public on the website. * Allison, Nicole and Liz met to review constitution. Language simplified. Copy of same to be emailed before next meeting.   Newsletter:   * Wrap it Up * Peak of the Market pickup dates and times * Minutes |  |
| **Next Meeting** | December 11th @ 6:30(potluck) meeting at 7:00pm |  |
| **Adjournment** | At 8:30pm |  |