



## INTERNATIONAL STUDENT APPLICATION

### Application Process:

#### Step 1 Complete the application form(s):

- ☐ Complete the international student application form **electronically** in English
- ☐ Print the application out and sign where indicated

#### Step 2 Prepare the following documents:

- ☐ Original or certified true copies of transcripts or school records from your last 3 years of school (translated into English)
- ☐ Recent photograph
- ☐ Copy of current passport
- ☐ Optional: documentation of international English testing/training completed (e.g., TOEFL, IELTS)

#### Step 3 Prepare the application fees (see website for payment information):

- ☐ Application fee \$200.00 CAD (non-refundable). Accepted forms of payment are wire transfer, cheque or money order payable to Mountain View School Division.

#### Step 4 E-mail the application form with supporting documents to:

- ☐ [isp@mvsd.ca](mailto:isp@mvsd.ca)
- ☐ Submit application as one PDF document

#### Step 5 Notification of Acceptance

Acceptance into the International Student Program is determined by the Coordinator of International Student Program. Students who are accepted will receive initial notification, usually by email. Once fees have been paid, an official Letter of Acceptance will be issued.

#### Step 6 Study Permit

Once the Letter of Acceptance is received, immediately contact the nearest Citizenship and Immigration Canada office and request a VISA application form for a Study Permit. As this process can exceed eight weeks, please apply early. Please ensure that your passport is current.

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## AGENT INFORMATION

(Agency Name))

(E-mail))

## STUDY PERIOD APPLICATION

**Check one only:** (Please visit [www.mvds.ca/isp](http://www.mvds.ca/isp) for details of program offerings and application deadlines.)

| LONG TERM   | SHORT TERM   |
|---|--|
| <input type="checkbox"/> Full Year (September – June) | <input type="checkbox"/> Semester 1 (September – January)<br><input type="checkbox"/> Semester 2 (February – June) |

Grade placement of choice is not always possible, and will be determined by Program Staff, given the student's English ability and academic history, as well as space availability.

I wish to apply for Grade: \_\_\_\_\_ I hope to (check one): ☐ Graduate in Manitoba ☐ Develop English skills only ☐ Study for credit

## GENERAL INFORMATION

### STUDENT INFORMATION:

Family Name: \_\_\_\_\_  
Given Name(s): \_\_\_\_\_  
Usual Name: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_  
(month) (day) (year)  
Home Phone: \_\_\_\_\_ Gender: ☐ Male ☐ Female  
Home Address: \_\_\_\_\_  
(Street Address)  
\_\_\_\_\_  
(City) (Province / State)  
\_\_\_\_\_  
(Country) (Postal / Zip Code)  
E-mail: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
Current School: \_\_\_\_\_

Please insert a current photo below:

### PARENT/GUARDIAN INFORMATION:

#### PARENT/LEGAL GUARDIAN

Family Name: \_\_\_\_\_  
Given Names: \_\_\_\_\_  
Relationship to Student: ☐ Mother ☐ Father ☐ Legal Guardian  
Date of Birth: \_\_\_\_\_ Speaks English? ☐ Yes ☐ No  
(month) (day) (year)  
Child Resides With You? ☐ Yes ☐ No  
Mailing Address: ☐ same as student, or: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Home Phone Number: ☐ same as student, or: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Occupation: \_\_\_\_\_

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(month) (day) (year)  
Child Resides With You? ☐ Yes ☐ No  
Mailing Address: ☐ same as student, or: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Home Phone Number: ☐ same as student, or: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Occupation: \_\_\_\_\_

## CUSTODIAN INFORMATION

Citizenship and Immigration Canada (CIC) requires that each student have a custodian in the community. We are willing to accept this responsibility, should you wish. Please indicate your preference **(check one only)**:

- ☐ I want Mountain View School Division to be the custodian for my child and to arrange homestay placement.
- ☐ I want to appoint my own custodian for my child and I will arrange my own homestay placement. I accept that the appointed custodian must reside in the Division, and be 25 years of age or older. I will submit a notarized declaration of custodianship to the Program Office prior to my child's arrival in Mountain View School Division.

## PERSONAL INFORMATION

Do you have any brothers or sisters? ☐ Yes ☐ No If yes, please list below:

|   |  |   |   |  |   |
|---|--|---|---|--|---|
| <div><div></div><div>(Name)</div></div> | <div><div></div><div>(Age)</div></div> | <input type="checkbox"/> Male <input type="checkbox"/> Female | <div><div></div><div>(Name)</div></div> | <div><div></div><div>(Age)</div></div> | <input type="checkbox"/> Male <input type="checkbox"/> Female |
| <div><div></div><div>(Name)</div></div> | <div><div></div><div>(Age)</div></div> | <input type="checkbox"/> Male <input type="checkbox"/> Female | <div><div></div><div>(Name)</div></div> | <div><div></div><div>(Age)</div></div> | <input type="checkbox"/> Male <input type="checkbox"/> Female |

Do you play a musical instrument?

☐ Yes ☐ No If yes, what kind and for how long?

Do you like animals?

☐ Yes ☐ No If no, please explain:

List any pets that you have now:

What sports do you play?

What are your hobbies and interests?

How would you describe yourself?

**(check all that apply):**

- ☐ Shy ☐ Outgoing ☐ Active ☐ Studious ☐ Like being outdoors  
☐ Organized ☐ Friendly ☐ Independent ☐ Talkative ☐ Quiet ☐ Athletic  
☐ Other (please describe): \_\_\_\_\_

If you attend church or temple, please indicate type and how often:

Describe your favourite foods:

Describe your least favourite foods:

Have you ever been away from your family for long periods of time?

☐ Yes ☐ No If yes, where and how long:

Describe any concerns you may have about living in Canada:

How can we help you adjust to your new home?

Additional information to help with homestay family placement (if applicable):

## MEDICAL INFORMATION

All international students are required by law to purchase medical coverage as a condition of their acceptance in the International Student Program. Mountain View School Division arranges coverage through Student Guard (<http://www.guard.me/faqs.php>) at a fee of \$70 per month for students staying for a period of less than 6 months, and at \$40 per month for students staying for a period of 6 months or longer. Medical cards will be distributed to students upon arrival.

Do you have any allergies? (for example: medication, food, animals, etc.)

☐ Yes ☐ No

If yes, please describe:

Do you have any special dietary requirements (e.g., vegetarian, celiac)?

☐ Yes ☐ No

If yes, please describe:

Do you have any ongoing health concerns?

☐ Yes ☐ No

If yes, please describe:

Do you take medicine or prescription medication on a regular basis?

☐ Yes ☐ No

If yes, please describe:

*(You must bring enough medication for the duration of your stay, as this will not be covered by the insurance plan.)*

Do you have a disability/disorder/condition that requires special education support or additional care?

☐ Yes ☐ No

If yes, please describe:

## EDUCATIONAL PROFILE

Have you ever taken English classes?

☐ Yes ☐ No

If yes, for how long?

How would you rate your English ability?

☐ Beginner ☐ Intermediate ☐ Advanced / Fluent

What are your favourite subjects in school?

☐ Math ☐ English ☐ Technology ☐ Art ☐ Drama ☐ Chemistry  
☐ History ☐ Geography ☐ Physical Education ☐ Music ☐ Biology ☐ Physics

What are your most difficult subjects in school?

What extra-curricular activities are you currently involved in?

Have you ever travelled or studied abroad before?

☐ Yes ☐ No

If yes, where?

### Grade 9-12 students only:

What are your post-secondary plans and future career direction (e.g., university or college):

Will you require your Canadian marks to be legalized upon completion of your study program in Canada?

☐ Yes ☐ No

What courses will you be required to enroll in while studying in Mountain View School Division?

*(check all that apply)*

☐ Math ☐ English ☐ English as an Additional Language (EAL)  
☐ Science ☐ Social Studies ☐ Physical Education ☐ Not Applicable

## STUDENT'S LETTER OF INTRODUCTION

Please use this section to introduce yourself. This information must be in English and completed by the applicant without assistance.

1. Tell us about your family:

2. Describe yourself as a person (strengths/challenges, achievements, goals for the future):

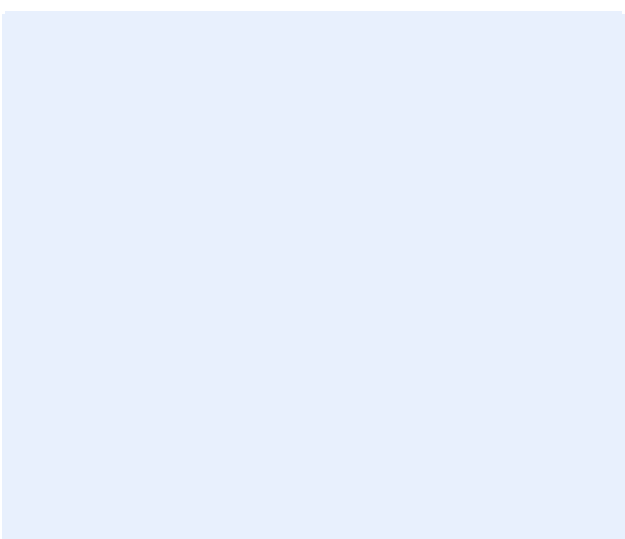
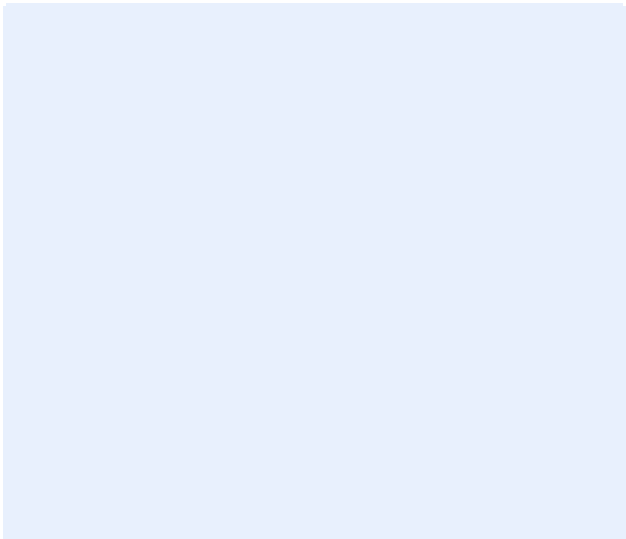
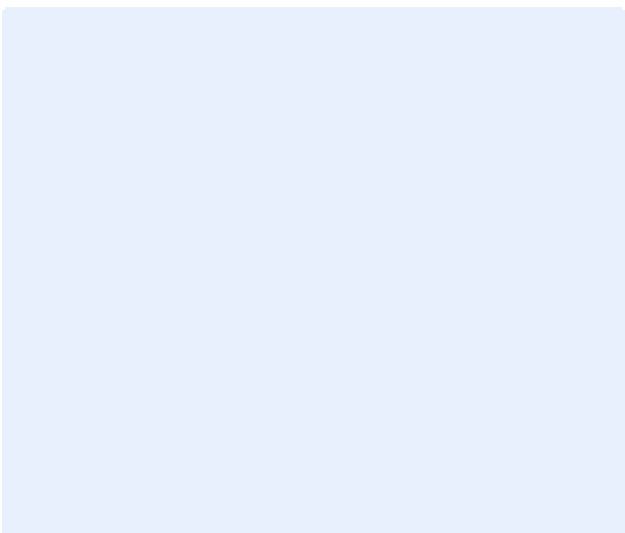
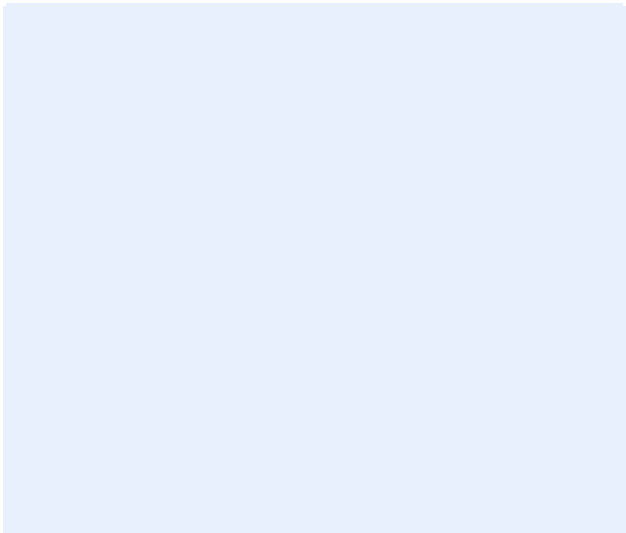
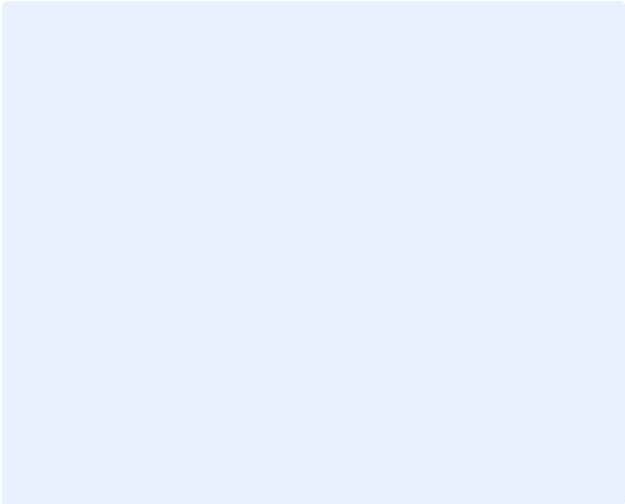
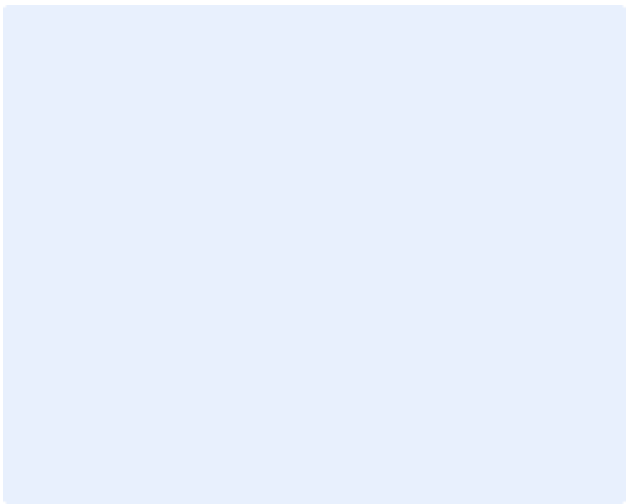
3. What do you hope to experience in Canada?

4. Tell us anything else you think is important for us to know:

**PARENTS' LETTER TO HOMESTAY FAMILY** *(optional)*

This section is optional and is available for parents to provide a personal letter to their child's homestay family.

STUDENT AND FAMILY PHOTOGRAPHS





CONDITIONS/PERMISSIONS SIGNATURE SHEET

1. I/we confirm that all statements made and all information given in this application are true and will be relied upon by the School Division in offering a place to my child in the program. Any inaccuracy in this application is grounds to permit Mountain View School Division, in its sole discretion, to terminate the agreement and send my child home (without any refund and at the parents' expense).
2. I/we understand that if my child's educational or homestay needs are greater than disclosed in the application process, or change during the his/her stay in the Division, Mountain View School Division has the right to terminate participation in the program and send my child home at the parents' expense.
3. I/we understand my child is expected to adhere to Division policies and procedures; a breach of which may include expulsion from the program (without any refund and at the parents' expense).
4. I/we confirm that my child has no history of criminal behaviour; no criminal or civil law charges; and no history of sexual impropriety, behavioural problems or mental illness.
5. I/we give permission for my child to participate in field trips and activities that are sponsored by the school my child attends, the International Student Program, or Mountain View School Division.
6. I/we give permission for my child to travel with his/her homestay family outside of Mountain View School Division (within Canada).
7. I/we give permission for my child to use the internet at school. I understand that the division does all it can to protect students from accessing harmful websites; however, it is not always possible to protect students from everything on the World Wide Web.
8. I/we give permission for photographs of my child to be taken that may be used in promotional materials or on various school or Division web sites and social media.
9. I/we understand and agree that although Canada and Manitoba are very safe places by world standards, and my child will be supervised both at school and by the homestay family, such supervision will not be constant and Mountain View School Division cannot guarantee my child's safety. Mountain View School Division and the homestay family cannot be held legally liable if my child is injured while in Canada.
10. I/we waive all current and future claims against Mountain View School Division in regards to breach of contract, dissatisfaction with the program, misrepresentation, or if any harm or injury comes to my child during his/her stay in Canada.
11. I/we have read, understand, and agree to abide by the terms and/or information provided in the Refund Policy and the International Student Handbook, available at [www.mvsd.ca/isp](http://www.mvsd.ca/isp).

***We, the undersigned, have read, understand and agree to abide by the clauses as stated in this application form.***

\_\_\_\_\_  
Signature of Father / Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Mother / Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date