



## Sunrise School Division

---

**Box 1206 Beausejour, Manitoba R0E 0C0**  
Telephone: 1-204-268-6507 Fax: 1-204-268-6545

---

# MEMORANDUM

---

**TO:** Sunrise Community  
**FROM:** Wayne Leckie, Superintendent/CEO  
**DATE:** OCTOBER 17, 2014  
**SUBJECT:** Cold Weather Policy Revision

As communicated previously, Sunrise School Division has made arrangements for a revision to the 'cold weather school closure' procedures as outlined in the Divisional Procedure/Divisional Policy Number 6100.

### SUMMARY OF COLD WEATHER POLICY REVISIONS

- Weather Conditions That Meet:
  - -35 degrees Celsius or colder (without wind chill).
  - -45 degrees Celsius or colder (with wind chill).
  - Bus operations will be suspended and Schools will be closed by REGIONS in Sunrise.
    - Region #1  
(Oakbank Elementary, Springfield Middle School, Springfield Collegiate, École Dugald School, Anola School, Hazelridge School, Gillis School, École Beausejour Early Years School, École Edward Schreyer School)
    - Region #2  
(Whitemouth School, Centennial School, Lac du Bonnet Senior School)
    - Region #3  
(École Powerview School)

Staff are expected to report to their respective worksites on cold weather days; the schools that are closed in any Region will be closed to students.

\* Cold Weather Practices: Decision To Not Run Buses and to Close Schools

1. Every effort will be made to make a decision regarding suspension of bus operations and school closures by 6:00 am. However, conditions can deteriorate rapidly between 6:30 and 7:00 a.m. in select areas of Sunrise. Given their smaller geographic conditions and shorter runs, this is the time at which many of our neighboring divisions make their decision. Realizing this will place tighter timelines on our parents and staff, during times of highly questionable weather, *we may hold off on our final decision to approximately 6:45 a.m.*
2. In anticipation of extreme temperatures, the Superintendent (or designate), together with the Transportation Manager will monitor weather forecasts for the geographical area covered by Sunrise. Our buses will not operate, and schools will not be open by Regions for students under the following conditions:
  - Within a respective Region in Sunrise, temperature reaches -35 degrees Celsius or colder (without wind chill)
  - Within a respective Region in Sunrise, temperature with a wind chill that reaches -45 degrees Celsius or colder. (For example, the mean temperature is - 33 together with a wind speed of 15 km/h would result in a wind chill of -45 degrees).

The following sources will be used to determine the temperature within each Region:

- Region #1  
(Oakbank Elementary, Springfield Middle School, Springfield Collegiate, École Dugald School, Anola School, Hazelridge School, Gillis School, École Beausejour Early Years School, École Edward Schreyer School)  
Temperature from Environment Canada Winnipeg Airport Weather Station
- Region #2  
(Whitemouth School, Centennial School, Lac du Bonnet Senior School)  
Temperature from Environment Canada Pinawa Weather Station
- Region #3 (École Powerview School)  
Temperature from Environment Canada Pine Falls Weather Station

3. There will be days on which schools are open and yet temperatures are still cold. Students are to stay inside if temperatures exceed -28 degrees Celsius with or without the wind chill.

## Cold Weather Closure Communications

1. As a matter of practice, a decision to close schools will be made by the Superintendent (or designate) in consultation with the Transportation Manager, between 6:00 a.m. and 6:45 a.m. If a decision is made to suspend bus operations and close schools by any or all regions, every effort will be made to share the information with staff, students, and parents by the following means:
  - Information available on CBC 990 am, CJOB 680 am and QX104.
  - Information will be posted on the divisional website [www.sunrisesd.ca](http://www.sunrisesd.ca).
  - A telephone fan out will be utilized to inform all divisional managers and school administrators who will in turn notify their staff.
  - All parents in any Region where buses are not running and schools are closed will be notified by an automated telephone call.
2. If notice to suspend operations has not been announced by the radio stations, nor posted on our website, staff, students, and parents are to assume that buses will be running and that schools will be open.
3. If we have made the decision to run our bus operations and parents do not feel that the conditions are safe, they do retain the right to keep their child at home.

The revised Policy re: Cold Weather School Closures will be effective Monday, October 20.

Divisional Procedure/Divisional Policy Number 6100 as amended and revised is available at [www.sunrisesd.ca](http://www.sunrisesd.ca).