

# REGULAR PUBLIC BOARD MEETING – MINUTES

Tuesday, March 20, 2018

7 pm

## PUBLIC BOARD MEETING

### A. Call To Order – 7 pm

*The Board of Education acknowledges that we are on the traditional territories of the K’omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.*

#### Present:

##### Trustees

Janice Caton, Board Chair  
Ian Hargreaves, Vice-Chair  
Sheila McDonnell  
Tom Weber  
Cliff Boldt

##### Staff

Dean Lindquist, Superintendent of Schools  
Tom Demeo, Assistant Superintendent  
Lynda-Marie Handfield, Director, Human Resources  
Candice Hilton, Director of Finance  
Geoff Manning, Director of Instructional Services K-12  
Esther Shatz, Director of Instruction (Student Services)  
Ian Heselgrave, Director of Operations  
Debbie Page, Recording Secretary  
Heidi Hyde, Executive Assistant, Education Programs  
Marlene Leach, Executive Assistant, Business and Operations

#### Regrets:

Vickey Brown  
Peter Coleman

Sheldon Lee, Acting Secretary Treasurer  
Paul Berry, Director of Instruction (Health and Safety)  
Josh Porter, Director, Information Technology

1. **Assistant Superintendent Tom Demeo to be sworn in as Acting Secretary Treasurer for the regular public Board meeting, March 20, 2018.**

##### Recommendation:

***THAT Assistant Superintendent Tom Demeo be sworn in as Acting Secretary Treasurer for the regular public board meeting, March 20, 2018. CARRIED***

### B. Adoption of Agenda

Circulated earlier in draft form for Board approval.

##### Recommendation:

***THAT the Board of Education waive the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended, the amendments to consist of ...***

Addition Under Board Business/Correspondence #6:  
**Arden Elementary School Ambassadors**

**CARRIED**

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## C. Board Meeting Minutes

Adoption of the Regular Public Board Meeting Minutes –  
Tuesday, February 27, 2018

Recommendation:

***THAT the Board of Education adopt the Board Meeting Minutes of  
February 27, 2018 as circulated earlier for Board approval.***

**CARRIED**

## D. Report on In-Camera Meeting

In-Camera Minutes of January 23, 2018

School Act Section 72 (3) In-Camera Meeting Record

- Finance
- Facilities and Properties
- Board Business

## E. Old Business

## F. Presentation or Delegation

### 1. Food Systems Education in the Comox Valley

Maurita Prato, Executive Director, LUSH and Coordinator of the Vanier School Gardens; Arzeena Hamir, President, Mid Island Farmers Institute and Heidi Jungwirth, Teacher, Courtenay Elementary School

Highlights

- Current food systems education in SD 71
- How food systems education ties into the redesigned BC curriculum
- Any subject can be taught in the garden (e.g., PREP program, Construction and Woodworking Classes, Options Program (designed for students with behavioural barriers), Biology, Foods
- Summer work experience
- Next Steps

## G. Education Committee Meeting

Committee Chair: Ian Hargreaves

Minutes of Tuesday, March 13, 2018 Education Committee Meeting provided for Board information.

### 1. Next Meeting:

**Date:** Tuesday, April 10, 2018

**Time:** 6:30 pm

**Location:** Royston Elementary School

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## H. Strategic Direction

### 1. Superintendent's Report, Dean Lindquist

#### a) District News

##### Highlights:

- *Spring Break* – begins Monday, March 26, 2018 to Friday, April 6, 2018 (inclusive) students return to school on Monday, April 9, 2018
- *Skills Canada Regional Competition*, G.P. Vanier Secondary School, March 10, 2018; Annual Provincial Competition takes place, April 18, 2018, Abbotsford, BC. A list of medal recipients is available on the school district website
- *Comox Valley Regional Hospital Artwork* by Queneesh Elementary School Students
- *Jack Boan Pi Day Fundraiser*, March 14, 2018 – raised \$1043.59 for YANA (You Are Not Alone)
- *Terry Fox Foundation* – schools in SD 71 have raised over \$17,000 this year; over 20 years – raising over \$260,000
- *Arden Elementary School Ambassadors* – City of Courtenay, Council Meeting Presentation – Video is available on *YouTube*:  
<https://www.youtube.com/watch?v=LrGlyWouIMU>

#### b) District Blog, Mary Lee, Communications Consultant

- currently 13 stories on the SD 71 (Comox Valley) Blog
- new stories are posted each day
- <http://www.sd71.bc.ca/blog/default.aspx#/>

#### c) Volunteer Recognition Banquet

Wednesday, April 11, 2018

Florence Filberg Centre (Upper Hall)

5:30 pm to 7 pm

Board Information

#### d) Cross Boundary Information (Elementary + Lake Trail + Cumberland Community Schools), Briefing Note

##### Recommendation:

***THAT the Board of Education direct administration to organize and facilitate a board-led consultation about cross-boundary benefits and barriers. CARRIED***

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2. **Assistant Superintendent**, Tom Demeo

a) **2018/19, 2019/20 and 2020/21 School Calendars**, Verbal Update

b) **Student Roundtables**

Assistant Superintendent Tom Demeo gave a verbal update for Board information.

3. **Acting Secretary Treasurer**, Sheldon Lee

a) **Budget Timeline**, Briefing Note

Board Information

4. **Human Resources Report**, Lynda-Marie Handfield, Director

a) **Work 2 Wellness FUN-Raiser Event**, Friday, March 9, 2018

- 165 people attended
- Thank you to everyone who organized and supported this event

b) **Retirements**

*Deborah Weston*, Education Assistant, Cumberland Community School will retire effective June 30, 2018 after 12 years of service with the district.

*Donna De Castro*, Teacher, Ecole Robb Road Elementary School will retire effective June 30, 2018 after 7 years of service with the district.

*Sylvia Dakin*, Teacher, Ecole Puntledge Park Elementary School will retire effective June 30, 2018 after 25 years of service with the district.

**Note:** All retirees will be acknowledged at the District Retirement and Long Service Celebration being held in June, 2018.

Resignations:

*Jaimie Creamer*, Administrative Assistant, Ecole Robb Road Elementary School resigned effective February 21, 2018 after 5 years of service with the district.

*Rebecca Mohrs*, Teacher, Ecole Robb Road Elementary School resigned effective March 1, 2018 after 4 years of service with the district.

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*Jody Lennox*, Senior Administrative Assistant, Ecole Aspen Park Elementary School will resign effective June 30, 2018 after 14 years of service with the district.

*Lisa Pedersen-Skene*, Teacher, Ecole Puntledge Park Elementary School will resign effective June 30, 2018 after 19 years of service with the district.

*Robert Laird*, Teacher, G.P. Vanier Secondary School will resign effective June 30, 2018 after 10 years of service with the district.

*Amber Lewis*, Teacher, Ecole Puntledge Park Elementary School will resign effective July 1, 2018 after 7 years of service with the district.

*Karen Reimer*, Teacher, Valley View Elementary School will resign effective July 1, 2018 after 13 years of service with the district.

*Lucia Little*, Teacher, Queneesh Elementary School will resign effective August 31, 2018 after 10 years of service with the district.

## I. **Board Committee Reports**

### A. **Facilities and Properties Committee**

Committee Chair: Ian Hargreaves

1. **Long Range Facilities Plan Community Information Sessions**, Verbal Report, Ian Hargreaves, Board Vice-Chair/Committee Chair

Committee Chair Ian Hargreaves gave a verbal report for Board information.

### B. **Policy Committee Meeting**

Committee Chair: Tom Weber

Minutes of Wednesday, March 14, 2018 Policy Committee Meeting provided for Board information.

1. **Policy 4-6 – Community Education and Community Schools Policy**

Recommendation:

***THAT the Board of Education approve Policy 4-6: Community Education and Community Schools Policy.*** **CARRIED**

Recommendation:

***THAT the Board of Education receive the Policy Committee Report.*** **CARRIED**

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## J. Board Business / Correspondence

1. **K-12 Regular Enrolment Audit**, Briefing Note, Dean Lindquist, Superintendent of Schools  
**Note:** a copy of the *K-12 Public Education Funding in BC – Funding Model Review Discussion Paper* and *BC Rural Education Report* – is available on the school district website.

Recommendation:

***THAT the Board of Education bring forward a late motion to the BC School Trustees Association (BCSTA) AGM addressing their concerns regarding the K-12 Regular Enrolment Audit.*** **CARRIED**

Recommendation:

***THAT the Board Chair, Vice-Chair and Superintendent of Schools schedule a meeting with the Minister of Education to address concerns regarding the K-12 Regular Enrolment Audit of the district.*** **CARRIED**

2. **Meeting with Finance Minister Carole James**, Briefing Note, Ian Hargreaves, Board Vice-Chair / BCSTA Trustee Representative  
  
Ian Hargreaves spoke to the briefing note he provided for Board information.
3. **Vancouver Island School Trustees Association (VISTA) Spring Conference Report**, March 2-3, 2018, Ian Hargreaves, Board Vice-Chair  
  
Ian Hargreaves spoke to the briefing note he provided for Board information.
4. **Funding Review**, Verbal Update, Janice Caton, Board Chair and Dean Lindquist, Superintendent of Schools  
  
Board Chair Janice Caton and Superintendent Dean Lindquist gave a verbal update from the Funding Review Regional Meeting they recently attended in Nanaimo.
5. Correspondence: **Mark R. Isfeld Secondary School Salad Bar Program**  
  
Board Information
6. **Arden Elementary School Ambassadors** – Presentation to the City of Courtenay Council

Recommendation:

***THAT the Board of Education write a letter confirming both our support for the Arden Ambassadors and their presentation to the City of Courtenay Council to install a side walk, biking lanes, and other pedestrian safety controls on Lake***

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*Trail Road as part of the City's "Connecting Courtenay, a Transportation Master Plan."* **CARRIED**

- K. **Public Question Period**
- L. **Adjournment – 8:20 pm**

DRAFT