

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
Regular Board Meeting (Public) AGENDA
Tuesday, March 15, 2016
7 pm

Pg

1. **ATTENDANCE**

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation.

2. **CALL TO ORDER**

3. **ADOPTION OF AGENDA**

Circulated earlier in draft form for Board approval.

1. **Adoption of the Regular Meeting Agenda**

Recommendation:

THAT the Board adopt the March 15, 2016 Agenda.

OR

THAT the Board wave the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended, the amendments to consist of ...

4. **CONSENT AGENDA**

- | | |
|---------|--|
| 5 - 9 | a. Adoption of Regular Meeting Minutes – February 23, 2016 |
| 10 | b. Human Resources Report, <i>Retirements</i> and <i>Resignations</i> |
| 11 - 12 | c. Vancouver Island School Trustees Association (VISTA) Branch Report ,
Janice Caton, Board Vice-Chair |

Recommendation:

THAT the Board approve the Consent Agenda items.

5. **REPORT ON IN-CAMERA MEETING**

March 15, 2016

School Act Section 72 (3) In-Camera Meeting Record:

1. Minutes -- Adoption of February 26, 2016 In-Camera Minutes
2. Personnel
3. Property

6. **PRESENTATION/DELEGATION**

- a. No Presentations or Delegations

7. **EDUCATION COMMITTEE REPORT**

Next Meeting: Tuesday, April 12, 2016

Time: 6:30 pm

Location: TBC

8. **STRATEGIC DIRECTION**

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

1. **Acting Superintendent Report**, Tom Demeo

13

- a. **District News**

14 - 18

- b. **2016-2017 Proposed School Calendars**, Briefing Note

Recommendation:

THAT the Board accept the draft 2016-2017 regular and DL calendars for consultation purposes as the proposed calendars for next school year.

9. **BOARD COMMITTEE REPORTS**

1. **Finance Committee**

Next Meeting: Tuesday, April 19, 2016; 3 pm

10. **BOARD BUSINESS**

19

1. **GoSmart Committee Update**, Briefing Note, Sheila McDonnell, Trustee, Baynes Sound, Hornby and Denman Islands

Board Information

20

2. **Phase 5 Macro Boundary Consultation Report**, Recommendation

Recommendation:

1. ***THAT the Board of Education adopt the recommendation to create a French Immersion Dual Track Program at Airport***

Elementary School commencing with grades K-1 beginning in the 2017-2018 school year.

2. *THAT the Board of Education adopt, in principle, the recommendation to create a Dual Track Program at École Robb Road Elementary School, provided the numbers of English speaking students support the motion, projected implementation would be the 2018-2019 school year beginning with K-1 grades.*
3. *THAT the Board of Education proceed with the closure of École Puntledge Park Elementary School effective June 30, 2016 (2016/17 school year) by adopting the School Closure Bylaw No. 2016-1 -- École Puntledge Park Elementary School herein attached, and further that the existing school/programs be relocated to Lake Trail School effective the same date.*
4. *THAT École Puntledge Park Elementary School (operating in the existing Lake Trail School) be recognized by the Board of Education as a Community School.*
5. *THAT the Board of Education task Administration to engage in a process with all partner groups around naming the relocated elementary school and that a recommendation be brought to the Board by the May 24, 2016 meeting.*
6. *THAT the Board of Education establish a district boundary/school closure transition committee with appropriate representation to assist with and monitor change.*
7. *THAT the Board of Education modify the current catchment area of Courtenay Elementary School effective September 1, 2016 (the 2016/17 school year) as per the West Courtenay Grade 7 / Boundary consultation report, and further that Arden, Courtenay Elementary, and École Puntledge Park Elementary Schools grade configuration be changed to K-7.*
8. *THAT the Board of Education transfer the existing grade 8 and 9 grades from Lake Trail School to G.P. Vanier Secondary School effective September 1, 2016 (2016/17 school year), and further that the secondary boundary changes proposed be implemented in a manner consistent with the Secondary Boundary Consultation Report (partial G.P. Vanier Secondary area to Mark R. Isfeld Secondary, and partial Mark R. Isfeld Secondary area to Highland Secondary).*

9. ***THAT the Board of Education direct Administration to proceed with the following capital projects to be completed by August 31, 2016:***
- a) ***Modification of the existing Lake Trail School to accommodate a K-7 enrolment in a manner consistent with the École Puntledge Park Elementary School closure consultation.***
 - b) ***Relocation of up to three modular classrooms from École Puntledge Park Elementary School to Arden Elementary School.***
 - c) ***Temporary closure of École Puntledge Park Elementary School to ensure security and building preservation.***

11. **SCHOOL TRUSTEE WRITTEN REPORTS**

12. **PUBLIC QUESTION PERIOD**

13. **ADJOURNMENT**

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 71 (COMOX VALLEY)**

**Regular Board Meeting-Public
February 23, 2016
7 pm**

1. ATTENDANCE

Present:

Trustees

Tom Weber, Chair
Janice Caton, Vice Chair
Peter Coleman
Sheila McDonnell
Ian Hargreaves
Cliff Boldt

Staff

Tom Demeo, Acting Superintendent
Candice Hilton, Director of Finance
Sheldon Lee, Acting Secretary Treasurer
Lynda-Marie Handfield, Director, Human Resources
Allan Douglas, Director of Instruction (Elementary)
Esther Shatz, Director of Instruction (Student Services)
Ian Heselgrave, Director of Operations
Debbie Page, Recording Secretary

Absent:

Vickey Brown

Regrets:

2. CALL TO ORDER--7 PM

3. ADOPTION OF AGENDA

Circulated earlier in draft form for Board approval.

1. Adoption of the Regular Meeting Agenda

Motion:

THAT the Board adopt the February 23, 2016 Agenda. [CARRIED 6/6]

4. CONSENT AGENDA

a. Adoption of Regular Meeting Minutes -- January 26, 2016

b. Human Resources, *Retirements*

Patti Holatko, Library Clerk, Valley View Elementary School will retire effective May 15, 2016 after 17 years of service with the district.

Grant Ashlee, Teacher, *Navigate*/NIDES will retire effective June 30, 2016 after 27 years of service with the district.

Patrisha Reader, Teacher, École Robb Road Elementary School will retire effective June 30, 2016 after 24 years of service with the district.

- c. **Hospital Construction Update**, Briefing Note, Ian Heselgrave, Director of Operations
- d. Correspondence: Tonia Frawley, Highland PAC Chair on behalf of Highland PAC (attached)

Motion:

THAT the Board approve the Consent Agenda items. [CARRIED 6/6]

5. REPORT ON IN-CAMERA MEETING

February 23, 2016

School Act Section 72 (3) In-Camera Meeting Record:

- 1. Minutes -- Adoption of January 26, 2016 In-Camera Minutes
- 2. Acting Secretary Treasurer Report
- 3. Personnel
- 4. Property

6. PRESENTATION/DELEGATION

- a. No Presentations or Delegations

7. EDUCATION COMMITTEE REPORT

- 1. Minutes of February 9, 2016 Education Committee Report were provided for Board information.

Next Meeting: Tuesday, April 12, 2016 (No March 8, 2016 meeting)

Time: 6:30 pm

Location: TBC

Motion:

THAT the Board receive the Education Committee Report. [CARRIED 6/6]

8. STRATEGIC DIRECTION

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

- 1. **Acting Superintendent Report**, Tom Demeo

- a. **District News -- Highlights**

1. *Huband Mural Project* -- Celebration and Blessing, February 18, 2016 at Huband Elementary School
2. *SD 71 -- Programs and Success Stories* (i.e., Carpentry / students working on apprenticeships; Auto Tech / Highland)
3. *École Puntledge Park Elementary School - Closure / Board Public Meeting*: Tuesday, March 8, 2016; 6:30 pm; École Puntledge Park Elementary School
4. *Education Committee Meeting* --- No March Meeting -- Next Meeting Date: Tuesday, April 12, 2016; 6:30 pm; Location: TBC -- Agenda: New Math Curriculum
5. *Pink Shirt Day* -- Wednesday, February 24, 2016

b. **Phase 5 Macro Boundary Consultation Report, Recommendation**

Motion:

THAT the Board (friendly amendment accept) ***receive the Phase 5 Macro Boundary Consultation Report as presented.*** [CARRIED 5/6]

Trustee S. McDonnell abstained

c. **Board Authority Authorized (BAA) Course Offering, Briefing Note**

- Outdoor Connections 11

Motion:

THAT the Board approve the Board Authority Authorized course as presented to be offered to students in the district at the respective school. [CARRIED 6/6]

d. **2016-2017 Proposed Calendar, Briefing Note**

Motion:

THAT the proposed calendar for 2016-2017 be referred back to the Calendar Committee for further consultation. [CARRIED 6/6]

e. **Alternative Instructional Week, Briefing Note**

Acting Superintendent Tom Demeo spoke to the briefing note he provided for Board information.

9. **BOARD COMMITTEE REPORTS**

1. **Finance Committee**

Report from Committee Chair: Peter Coleman

- a. Finance Committee Minutes of February 18, 2016 were provided for Board information.

Next Meeting: TBC

- b. **2016-2017 Budget Challenges** -- Presentation, Sheldon Lee, Acting Secretary Treasurer

Acting Secretary Treasurer Sheldon Lee presented the 2016-2017 budget challenges for Board information.

Motion:

THAT the Board receive the Finance Committee report. [CARRIED 6/6]

10. BOARD BUSINESS

1. **Community Engagement**, Cliff Boldt, Trustee (City of Courtenay)

Motion as presented at the January 26, 2016 regular public Board meeting.

Motion:

THAT the Board (friendly amendment ~~establish~~) in principle, develop a Community Engagement Committee to create opportunities for community input into public education in School District No. 71 (Comox Valley). [CARRIED 6/6]

2. Letter from the Board of Education, School District No. 71 (Comox Valley) to Honourable Mike Bernier, Minister of Education, **Budget Challenges**, Cliff Boldt, Trustee (City of Courtenay)

Motion:

THAT the Board of Education write a letter to the Minister of Education regarding budget challenges. [CARRIED 6/6]

3. **BCPSEA AGM Report**, Briefing Note, Peter Coleman, BCPSEA Trustee Representative

Trustee Peter Coleman spoke to the briefing note that he provided for Board information.

4. **BCSTA Provincial Council Meeting**, Verbal Report, Janice Caton, BCSTA Trustee Representative

Vice-Chair Janice Caton gave a verbal report for Board information.

11. SCHOOL TRUSTEE WRITTEN REPORTS

1. Peter Coleman, Trustee (Town of Comox), Briefing Note, **Student Round Table Report**

Trustee Peter Coleman spoke to the briefing note he provided for Board information.

12. PUBLIC QUESTION PERIOD

13. ADJOURNMENT -- 9 PM

Chairperson

Secretary-Treasurer

Retirements:

Ann Robertson, Teacher, Valley View Elementary School will retire effective March 31, 2016 after 16 years of service with the district.

Barbara Belcher, Teacher, Queneesh Elementary School will retire effective April 30, 2016 after 22 years of service with the district.

Randi Baldwin, Library Clerk, Airport Elementary School will retire effective June 30, 2016 after 17 years of service with the district.

Margaret Sebring, Teacher, Cumberland Community School will retire effective June 30, 2016 after 39 years of service with the district.

Resignations:

Jamie Leslie, Teacher, has resigned after 19 years of service with the district.

Tammy Compton, Aboriginal Support Worker, resigned effective February 21, 2016 after 19 years of service with the district.

Jennifer Turner, Principal, resigned effective March 1, 2016 after 16 years of service with the district.

Wendy Nixon Stothert, Teacher, will resign effective June 30, 2016 after 16 years of service with the district.

Myra Wilson, Teacher, will resign effective June 30, 2016 after 9 years of service with the district.

Susan Leslie, Teacher, will resign effective June 30, 2016 after 14 years of service with the district.

Patricia Para, Teacher, Cumberland Community School will resign effective June 30, 2016 after 20 years of service with the district.

Marnie Webb, Teacher, will resign effective June 30, 2016 after 8 years of service with the district.

Rob Grantham, Vice-Principal, will resign effective July 31, 2016 after 20 years of service with the district.

Rebecca Stewart, Teacher, will resign effective July 31, 2016 after 20 years of service with the district.

School District No.71 (Comox Valley)

Board of Education

607 Cumberland Road
Courtenay, B.C., V9N 7G5
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Telephone: (250) 334-5521

Briefing Note –

Vancouver Island School Trustees Association (VISTA) – Spring Meeting

This past weekend I attended the Vancouver Island School Trustees Association (VISTA) Spring Meeting in Cowichan Bay.

Minister of Education, Hon. Mike Bernier, who had indicated his desire to attend our branch meetings, was invited to attend, but was a no show. In his place, we received a presentation from Jim Iker (President, BCTF), Rod Allen (Superintendent, School District No. 79 (Cowichan) and Jennifer McCrea, Assistant Deputy Minister (Education), on the transformation and implementation of the new curriculum, highlighting the positive and collaborative manner in which it has been developed and also acknowledging the challenges.

We were given a tour of some of their educational sites:

- *The Open Learning Centre* -- combines an alternative learning center with distance education.
- *The Trades Center* – SD 79 is in partnership with VIU, (similar to our district in its working partnership with North Island College) -- students receive training and credits in trades programs such as hairdressing, welding, and carpentry.

We were then given an overview of the teachings of the Cowichan Nation – their principles of learning and reflections are now included in the core competencies of the new K-12 curriculum.

During our business meeting the VISTA branch of trustees (made up of 12 boards of education, and the largest branch of school boards in the province) discussed a number of issues impacting all boards on Vancouver Island, including the ongoing lack of adequate and sustainable funding for public education and the impact that it is having on all of us.

There was not a single school board on the Island that is not facing funding challenges and the range is great. Many districts reported that they have had to make some hard choices and have been going through some major restructuring over the past few years: school closures, reconfiguration in their districts, were just a few, and yet they will be still facing funding challenges again this year.

Motions brought forward:

- I brought forward the following motion to the meeting:
THAT the VISTA executive arrange a meeting between the Minister of Education and all board chairs. This would be an opportunity for boards to directly have a conversation with the Minister of Education and address our common concerns and lack of funding.

The second motion coming from our branch to the AGM was around the issue of the government firing the elected board of trustees for BCPSEA and is as follows

- ***THAT the BCSTA write a letter to the Minister of Finance and Minister of Education requesting that BCPSEA be released from the direction of the Public Administrator, AND THAT Trustee Directors of the BCPSEA School District & Government Advisory Committee be re-instated as the BCSPSEA Board of Directors.***

At the end of the meeting it was brought to Trustees attention that a comment had been made by the Minister of Education around funding for public education, where he stated the following in an interview with CBC on February 23, 2016. The following comment was made about parents and other groups – including trustees – who have expressed concerns about public education funding:

“We constantly hear from a few groups that it’s underfunded. Unfortunately, when you hear that “NOISE” coming from a few groups all the time, that’s what people start to believe.”

I would suggest that we write a letter and encourage others to write letters, expressing concerns, or outrage, over this comment. I think it is not only insulting to all of us who have been advocating strongly for years for sustainable and adequate funding, but this clearly, in my opinion, sends the following message: this government does not care about our children, nor does it support the public education school system.

We also had a report for our provincial association BCSTA -- asking all boards of education and trustees to review and give feedback to the *Memorandum of Understanding* document between the BCSTA and the Ministry of Education. This document, in my opinion, was intended to encourage consultation between the government and boards of education around important matters, and to date has been less than effective and of little value.

School District No. 71 (Comox Valley)

Office of the Superintendent of Schools

District News

There are many, many things to celebrate daily in our schools. We encourage anyone with news to send items to debra.page@sd71.bc.ca so that monthly we can honour all that our schools do to support the community and world.



Community Forums - Alternative Instructional Week

The purpose of these meetings is to provide the public with background information on why we are looking at an alternative instructional week. Participants will be given a sample of an alternative instructional week structure and then have an opportunity to engage in table talk and group discussions around a set of guiding questions:

✚ Wednesday, March 16, 2016
Highland Secondary School
6:30 pm to 8 pm

✚ Thursday, March 17, 2016
Mark R. Isfeld Secondary School
6:30 pm to 8 pm

Acting Secretary Treasurer Sheldon Lee will present the 2016-2017 budget challenges at each of these community meetings.

Spring Break

School District Offices will be closed: Monday, March 21, 2016 to Friday, April 1, 2016

Opening: Monday, April 4, 2016

✚ ***Education Committee Meeting***
Next Meeting Date: Tuesday, April 12, 2016
Time: 6:30 pm
Location: TBC

Tom Demeo, Acting Superintendent of Schools

School District No.71 (Comox Valley)

607 Cumberland Road
Courtenay, B.C., V9N 7G5
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Office of the Acting Superintendent

Briefing Note **2016-2017 School Calendars**

Background Information:

The Calendar Committee is comprised of representatives from DPAC/CUPE/CDTA and Trustees.

This years' Committee is comprised of:

- Lee McKillican, Christine VanderRee and Jeff Stewart – CVPVPA Representatives
- Sherry Dittrick and Nick Moore – CDTA Representatives
- Denise Bullock and Ross Mandin – CUPE Representatives
- Tonia Frawley and Dave Gillis – DPAC representatives
- Tom Demeo – Chair
- Ian Hargreaves and Cliff Boldt – Trustees/Observers

The committee began with a mandate to create a “rollover calendar” – a calendar as close to this year as possible, specifically having a two week Spring break. Initially the committee examined a calendar with a traditional start day of a vacation period as a Monday and end day as a Friday. Due to some complexities in the year this was not possible and the committee tried to have breaks beginning and ending mid-week. This would also include the same number of days off, organized in a slightly different manner. Initially all committee members felt that their respective groups would be supportive of a different model, however once the calendars were posted for feedback the CDTA in discussion with its members indicated that they would not support such a calendar. Specifically working prior to the Labour Day weekend and not having a two week Spring break.

The committee forwarded two (2) *draft* calendars to the Board of Education at the February Board Meeting: one for our traditional schools and another for our DL School (Navigate) to be considered for next year. It was also mentioned that the standard calendar was not supported by all members of the committee. At the Meeting the Board asked the Calendar Committee to re-examine the calendar and see if a calendar could be created that would be supported by all partner groups.

The calendar that is presented today is supported and endorsed by all partner groups. Highlights of the calendar include: a one week Spring break, no non-instructional days prior to the start of the school year, and a traditional Winter break. It should be noted that all non-instructional days are subject to change and that a final detailed calendar will be issued by May 31, 2016.

Tom Demeo, Acting Superintendent

Should the Board at any time wish to alter the calendar, they may do so by posting the modified calendar for 30 days prior to its implementation.

If the Board accepts the *draft* calendars as recommended, the following processes will occur:

1. The *draft* calendars will be posted on the School District's website for parents and employees to view. Based on the motion at the March Board Meeting, to move forward with the proposed calendar for consultation, the consultation period will end April 19, 2016.
2. The final calendars will be approved at an April Board Meeting.
3. The detailed calendar will be published by May 31, 2016.

Recommended Motion:

THAT the Board accept the draft 2016-2017 regular and DL calendars for consultation purposes as the proposed calendars for next school year.

Comox Valley School District ~ School Calendar 2016 - 2017

Final Detailed Calendar with all Non Instructional Days will be issued May 30th

July

1 Canada Day

JULY 2016

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

1 B.C. Day
30/31 Non-Instructional Day

AUGUST 2016

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

1 Non-Instructional Day
5 Labour Day
6 First day of school for students

SEPTEMBER 2016

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
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25	26	27	28	29	30	

OCTOBER 2016

S	M	T	W	Th	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10 Thanksgiving
21 Pro-D

November

11 Remembrance Day (schools closed)
24 Parent/Teacher interviews

NOVEMBER 2016

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 Last day of school
19 Winter Break begins
25 Christmas Day
26 Boxing Day

January

1 New Year's Day
3 First day back

JANUARY 2017

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

13 Family Day

March

3 Pro-D
17 Last Day before Spring Break
27 First Day after Spring Break

MARCH 2017

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14 Good Friday
17 Easter Monday

May

22 Victoria Day

MAY 2017

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2017

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

30 Administrative Day

Event	Dates	Four-day weeks(M-Th):
Opening/closing days (royal)		Hornby Island
Non-instructional days - pro-d or planning day (yellow)	**Subject to change**	Alternate Programs (Glacier View Secondary Ctr)
PLC days (red)	**Subject to change**	
School / government / statutory holidays (green)		Four-Day Kgtn (M-Th):
Winter / spring breaks (grey)		Ecole Puntledge Park El (French Imm.)
Parent / student / teacher conferences (aqua)		Queneesh El (Montessori),
Exam days for secondary (mauve)		
Administrative day (no classes, teachers attend) (peach)		

Navigate 12 Month Calendar **DRAFT**: July 2016 to June 2017 (186/6: As Per District Calendar – Based on Option 1)

2016

June/July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

1 **Canada Day**
11 Teachers
15 Counsellor/
Lead Teacher

August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 **BC Day**
11 Teacher
18 Counsellor/
Lead Teacher

September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

5 **Labour Day**
6 **Admin Day**
20 Instr.
1 NI

NB- Sept 1 & 2
are regular DL
instr. days

October						
S	M	T	W	T	F	S
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10 **Thanksgiving**
21 **Prov. Pro-D**
19 Instr.
1 NI

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11 **Remembrance**
25 **N. Pro-D Day**
20

NB District P/T
Int. Day is the
24th

December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

* **Christmas Day**
* **Boxing Day**
16

2017

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

* **New Year's Day**
17

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

13 **BC Family Day**
19

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 **D. Pro-D Day**
22
1

April						
S	M	T	W	T	F	S
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14 **Good Fri.**
17 **Easter Mon.**
11

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22 **Victoria Day**
19 **N. Pro-D Day**
21
1

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

30 **Admin Day**
21
1

	Statutory Holiday		NI/Admin Days		Holidays		Summer Teacher		Additional Summer Counsellor/Lead
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Notes:

1. Summer Calendar in place for July & August: Close school for all staff from July 25 to August 5th (As per Winter & Spring Break)
2. Summer Counsellor and Lead Teacher work an additional 11 days in summer to support registration and program requirements
3. All Regular Navigate teaching staff report back on September 1st. September 1 & 2 are regular instructional days instead of Pro-D Days in the regular District Calendar. Unique Navigate Pro-D Days on November 25th and May 19th replace Sept. 1 & 2 in District Calendar. These are very busy registration days for the school and DL teachers need to be able to be available to students and parents.
4. Same number of Instructional Days and NI Days as in proposed District Calendar (186/6) – Option 1
5. November 25 Navigate Pro-D Day instead of the 24th to support FAE & ENTER/E2 Learning Cycles Calendar (Tues-Thurs)

School District No.71 (Comox Valley)

Board of Education

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax: (250) 334-4472
Telephone: (250) 334-5521

Briefing Note—

Update on Go Smart Committee

Recently the Courtenay Council opted not to endorse the draft *Terms of Reference* for a renewal of the multi-party Multi-modal Transportation Advisory Committee (Go Smart). The TOR were developed by the predecessor, Cycling Taskforce to reflect the need to consult on the broader range of transportation types and had been endorsed by the School District and other municipalities.

Courtenay's decision was disappointing to those of us who valued the work of the Cycling Taskforce and were waiting for the new TOR to renew successful collaborations among government parties and citizen stakeholders that had been on hold for the past year.

Courtenay did agree to refer the issue to the CV Regional District to develop a regional structure that might better fill this function, with the provision that it could be brought back if that proves unsuccessful.

As the School District plays an important role in consultation and collaboration through the Active Travel to School Planning process and our jurisdiction covering the entire area, we might play a significant role in bringing the parties together to discuss the next steps at the CVRD level, and other possibilities to keep the valuable work moving forward. I would appreciate the Board's support for me to be in touch with the other parties at the political level, and through our Sustainability coordinator and Director of Operations at the staff/logistics level to see what measures will help move forward.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 71 (COMOX VALLEY)
SCHOOL CLOSURE BYLAW NO. 2016-01 – École Puntledge Park School

WHEREAS section 73 of the *School Act* states that a board may, subject to the orders of the Minister, open, close or reopen a school permanently or for a specified period of time;

AND WHEREAS pursuant to School Opening and Closure Order, Ministerial Order 194/08, closing a school permanently means the closing, for a period exceeding 12 months, of a school building used for purposes of providing an educational program to students;

AND WHEREAS pursuant to said Ministerial Order 194/08, if a school board decides to permanently close a school under section 73 of the *School Act*, the board must, without delay, provide the Ministry with written notification of the decision containing the following information:

- (a) the school's name
- (b) the school's facility number
- (c) the school's address
- (d) the date on which the school will close

AND WHEREAS pursuant to said Ministerial Order 194/08, the Board of Education has developed and implemented its Board Policy 3-2 Permanent School Closure and Board Regulation 3.2 R1 – Permanent School Closure that includes a public consultation process with respect to permanent school closures and this policy has been made available to the public;

AND WHEREAS the Board of Education has applied the above-noted policy in accordance with Ministerial Order 194/08;

NOW THEREFORE be it resolved that the Board of Education of School District No. 71 (Comox Valley) permanently closes École Puntledge Park School on June 30, 2016.

This bylaw may be cited as "School District No. 71 (Comox Valley) School Closure Bylaw No. 2016-01 – École Puntledge Park School".

READ A FIRST TIME _____ DAY OF _____

READ A SECOND TIME _____ DAY OF _____

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____

Board Chair

Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 71 (Comox Valley) School Closure Bylaw No. 2016-1 – École Puntledge Park School adopted by the Board _____ DAY OF _____

Secretary Treasurer