



Challenge for Credit Guidelines and Requirements

1. The Challenge for Credit Option is available for students in Grade 9 to 12.
2. The student must be enrolled in the Sunrise School Division.
3. The student must be able to demonstrate their prior learning sufficiently to satisfy the outcomes of current Manitoba Education curriculum. Prior learning may have occurred through previous appropriate independent study, work or life experiences, volunteer activities or hobbies. Prior learning will be demonstrated through a portfolio or performance demonstration, an oral examination and a written test or exam.
4. The student may challenge a particular course only once.
5. In principle, there is no limit to the number of courses that a student may challenge. However, we expect that students will attempt to challenge multiple courses only in exceptional circumstances.
6. Students may only apply to challenge courses that are offered using established Manitoba curricula (school-initiated courses may not be challenged).
7. Courses that are not taught in the school may not be challenged.
8. The student will not receive retroactive credits on the basis of the Challenge for Credit Option (i.e., a student may not challenge Grade 12 ELA and receive credits for Grades 9 to 11 at the same time). The student must go through a separate challenge process for each course.
9. The student may not challenge a course they have previously completed (either successfully or unsuccessfully) at the school.
10. There is no fee for challenging a course.

Application Information

1. To challenge a course, the student must apply in writing using the divisional application form **before October 1 in the first semester and before March 1 in the second semester**.
2. The principal will review the student's application and discuss the process with the student by **no later than October 15 in the first semester or March 15 in the second semester**.
3. The principal will determine if the application will proceed further. Their decision will be based on the discussion with the student, the possibility of the student's success in challenging the credit, whether the challenge for credit would involve an unreasonable academic load and the prior academic history of the student.
4. The principal's decision is final.



IGBC-R CHALLENGE FOR CREDIT

Evaluation Process

1. Once the principal has accepted the application, they will arrange an examining committee. This committee will include an administrator, a divisional representative and at least two experienced teachers who have taught the course. The committee members may be selected from outside the student's home school. The committee will meet during school hours, with substitute release time provided at the division's expense.
2. The student must demonstrate prior learning through a variety of ways to ensure an adequate demonstration of learning outcomes and a reliable evaluation of achievement, as is the case in the regular classroom setting. Prior learning will be demonstrated through:
 - A portfolio or performance demonstration (as determined by the school to be appropriate for the course under challenge)
 - An oral examination or presentation
 - A written test or exam (in addition to compulsory provincial standards tests)
3. The principal of the student's school will specify the level of performance expected and the means of evaluation. This information will be provided to the student at least two months prior to the final assessment.
4. The principal will set deadline dates. The student will be notified of the date and location of any oral or written examinations at least one month prior to the end of the semester. All work and examinations must be completed by the end of the semester in which the challenge was made.
5. A student in Grade 9 or Grade 12 who successfully completes a compulsory course challenge is expected to write compulsory provincial standards tests.
6. The student who successfully demonstrates that they possess the learning outcomes will be awarded a final numerical grade and one credit for the challenged course.
7. Successes and failures will be reported and included on the student's transcript and in any cumulative grades, in the same manner as for students in the course. All documentation related to the course challenge will be placed in the student's cumulative file, whether they achieved the credit or not.
8. The numerical grade and overall evaluation decision of the examining committee is final.

Cross Reference:		
Date Adopted: January 22, 2015	Date Amended: August 1, 2017	Board Motion(s): 14-15/01-22/0111
Procedure: IGBC	Guidelines:	Exhibit: