

BEHAVIOUR AT ÉCOLE DUGALD SCHOOL

We expect our students to follow the Four Core Ethical Values:

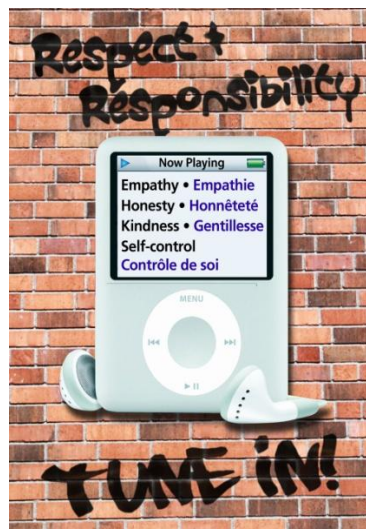


Empathy

Honesty

Kindness

Self-Control



At École Dugald School, students strive to demonstrate:

Empathy <ul style="list-style-type: none"> • compassion • understanding • thoughtful • sympathetic 	Honesty <ul style="list-style-type: none"> • trustworthy • sincere • integrity • truthful
Kindness <ul style="list-style-type: none"> • caring • encouraging • helpful • considerate 	Self-Control <ul style="list-style-type: none"> • responsible • calm and collected • patient • listening

Along with demonstrating empathy, honesty, kindness and self-control, our students are expected to behave according to the Sunrise S.D. *Code of Conduct* (available on the divisional website, www.sunrisesd.ca under "Admin Services"). Our Four Core Ethical Values are used as teaching tools for the behavior that we expect from students. Students practice the Four Core Ethical Values within all settings, including the school bus and community. This includes communication with other students via Facebook and email. An Acceptable Use Policy for computers was attached to your registration form and must be signed and kept on file. Computer usage will be limited in the event of illegal, unsafe or inappropriate Internet practices. Education and a cooperative approach between parents and the school is the most effective strategy to encourage appropriate behavior.

Students are at school in order to learn. It is important that students attend classes regularly, are on time and prepared to work. Homework and assignments must be completed on time and behavior must support the learning process for all students.

Outside the school, students must demonstrate respect for others and their property, embracing our 4 Core Ethical Values. Behavior on field trips or during special events is expected to be consistent with our

expectations at school. You are our ambassadors for the school!

When issues arise, each student involved will be dealt with on a case-by-case basis, bearing in mind their personal circumstances, history, and learning needs. Because we are working with children, wherever possible we will use an educational, mediation and/or restitution approach to resolve issues. Some of the steps we may consider taking with students may include:

- conversation with the student;
- mediation with students involved;
- phone call home by teacher or administrator;
- short “time out” period;
- continue to monitor the student’s progress after staff member has intervened;
- change instruction, delivery, or provide additional supports for the student;
- referral or consultation with the Student Support Services Team (Resource, Counselling) or divisional clinicians (Social Work, Psychology, Speech and Language);
- develop a contract and/or designate a case manager to work with the student, staff and family to increase the student’s opportunity for success;
- develop an attendance, behavior or learning contract for a specified period of time;
- work with the student to make amends, either monetarily or through school-based community service;
- for more serious issues, immediate out of school suspension of up to 5 days to secure safety or allow for planning time before broadening any response.

PLAYGROUND AND OUTDOOR EXPECTATIONS

Appropriate behavior and language on the playground are expected at all times. Safety is everyone’s concern and responsibility. Students must refrain from physical actions and aggressiveness such as pushing, tripping, throwing objects or snow, etc. They must not disrupt other students’ play; for example interfering with students playing games, sidewalk games, etc.

LUNCH EXPECTATIONS

To ensure that all students eat lunch in an appropriate environment, lunch rules will be taught, reviewed and followed in each classroom. Lunch is eaten between 11:45 to 12:10. Food is not permitted in hallways or on the playground.

BUS AND BUS SAFETY

Buses are considered extensions of the classroom. Student conduct on the buses shall be consistent with established classroom behavior and with the Four Core Ethical Values. Passengers on school buses should:

1. Be on time and board promptly.
2. Remain seated until the destination is reached.
3. Keep heads, arms, and legs inside the bus at all times.
4. Refrain from eating and drinking on the buses.
5. Behave appropriately, as in a normal classroom at school.

Parents must advise the **Transportation Office (444-2498)** every morning or afternoon when their child will not be riding the bus. Students will be expected to be on the bus unless the school is notified otherwise. According to division policy, bus students have permission to travel only on their designated buses. For more info on divisional transportation, please see www.sunrisesd.ca (*Operations - Transportation*).

Emergency bus evacuation procedures are outlined and rehearsed twice yearly.

DRESS EXPECTATIONS

Since the school is considered your place of work, appropriate clothing must be worn. The wearing of any clothing depicting offensive language or inappropriate graphics (e.g. weaponry, violent images, drugs or alcohol) will not be permitted in or on school premises. Clothing should not be too revealing.

Footwear must be worn at all times. Hats and other head attire are considered outdoor wear and therefore must be removed upon entry into the classroom. Masks or face coverings are not permitted at any time for safety reasons. Students should wear warm clothing (i.e. mitts/gloves, boots, toques, etc.) during the cold winter months.

DRUGS AND ALCOHOL

Sunrise School Division recognizes that the use of alcohol and drugs constitutes a serious hazard to the positive development of students. Students who are under the influence, using, or in possession of alcohol or illicit drugs during the school day or at any school-sponsored event will be suspended. Additional consequences, including possible referral for addictions counselling, may be mandated.

SMOKE-FREE SPACES

Smoking is not permitted in the school or any part of the school division property including the bus loop. A student smoking on school property will be suspended. Additional consequences will be considered for repeat offences.

SAFE LEARNING ENVIRONMENT

All students and employees have the right to work and learn in an environment supportive of their personal health, safety and well-being. All employees have the responsibility to take those actions deemed necessary to maintain an environment free from physical violence, verbal abuse or the threat of physical assault. Our divisional *Code of Conduct* outlines guidelines for a safe work and learning environment and a range of responses that may be used with students who are having difficulty in managing their emotions and behavior appropriately.

SUNRISE S.D. EXPECTATIONS

Educational Programming

Looking towards the future, the Board of the Sunrise School Division envisions that:

“Every student who experiences the joy of learning in the Sunrise School Division will be prepared for the future, with the knowledge, skills and values to achieve their personal life goals”.

Board Policy E1

It is with this vision in mind that the *Purpose Statement* of the Sunrise staff is to provide “*nothing less than outstanding learning experiences, one learner at a time*”. It is our intention to provide every one of our students an education that meets their individual needs. This might require the development of a specific individualized educational program known as an *Individual Education Plan* (IEP) and/or a *Behavioral Intervention Plan* (BIP). If these plans are required, we will want to involve the child’s parent/guardian in the development and monitoring of the plan. These individualized plans, as well as all personal information of students is to be maintained in compliance with *Freedom of Information and Protection of Privacy Act* (FIPPA) and *Personal Health Information Act* (PHIA) guidelines.

Sunrise S.D. Code of Conduct

All members of the Sunrise School Division community are expected to promote and practice attitudes and actions that provide a safe learning environment. The following behavior standards identify the expectations we have of everyone to ensure that such an environment is created and maintained.

- Staff will model and promote safe, responsible and respectful behavior.
- Personal management and problem solving skills will be taught and reinforced.
- Practices that enhance student participation in decision-making will be encouraged in all schools.
- Student support programs and interventions will be utilized to meet the unique academic and behavioral needs of students.
- Effective, ongoing communications between staff and parents will be strongly encouraged.
- The following are not acceptable in Sunrise: bullying and abusive behavior of any kind; discrimination due to gender, race, age, ability, or culture; the use of illicit drugs or alcohol; weapons; and gang involvement.
- We recognize that students will make errors and as a result, specific consequences may be required that: ensure the maintenance of a safe environment, and address the continuing educational needs of the student(s). Potential strategies can range from informal meetings to expulsion from school.
- *To review the Sunrise Code of Conduct in its entirety, please obtain a copy at your child’s school or download it from the divisional website at www.sunrisesd.ca .*