|  |  |  |  |
| --- | --- | --- | --- |
| **Place:**  **Chairperson:**  **Date:** **Safety Rep:**  **Time:**  **Present:** | | | |
|  | | | |
| **ITEM** | **DESCRIPTION** | **ACTION** | **BY WHOM** |
| **Topic of the Month** | | | |
|  |  |  |  |
| **Supervisor Reports/Information** | | | |
|  |  |  |  |
|  |  |  |  |
| **Injury Reports** | | | |
|  |  |  |  |
| **Notices/Bulletins** | | | |
|  |  |  |  |
| **Safety Work Orders brought forward since the last meeting** | | | |
|  |  |  |  |
| **Other** | | | |
|  |  |  |  |

School District No. 71 (Comox Valley) - Monthly Health and Safety Meeting Minutes

**<<LOCATION NAME>>**