



School District #71 (Comox Valley) Protocol and Consent Form

Please refer to the school's website at www.sd71.bc.ca/Schools and review the documents linked below thoroughly. When you have finished this, we need you to check as appropriate below then sign off and return this form to your child's homeroom teacher.

Child's full legal name: _____

Homeroom Teacher: _____

- ☐ "I have read the [Code of Conduct](#) and understand my child's responsibilities".
- ☐ "I have read the [Technology Rights and Responsibilities](#) document and understand my child's rights and responsibilities".
- ☐ "I have read and understand the [School Emergency Program Guide](#)".
- ☐ "I have read the information on [Outside Media Consent](#), and understand that outside media may from time to time be authorized by the school to be present at the school, at school events or at public events where students are present. I understand that the School does not control the images or material printed by external media, and that it is my responsibility to communicate with the School if I have a concern about the collection of my child's image or information by external media that are authorized by the school to be present on school property or at school events".
- ☐ "Yes", I agree that my child's image may be published by outside media.
- ☐ "No", please do not authorize outside media to have access to my child or any information or images of my child for publication. (I understand my child will not be in the Graduation insert in the newspaper, if applicable).

Commented [SL1]: CODE OF CONDUCT AND BEHAVIOUR EXPECTATIONS

A school is a community that promotes responsibility, respect, civility and academic excellence in a safe environment. All students, parents, teachers and staff have the right to be safe and feel safe in their school community. With this right comes the responsibility to be law-abiding citizens and to be accountable for their actions. The School's Code of Conduct sets clear standards of behaviour. It specifies the consequences for student behaviour that does not comply with these standards. The School's Code of Conduct applies to all individuals involved in the school – students, parents or guardians, volunteers, teachers and other staff members – when they are on school property, on school buses or at school-authorized events or activities.

Responsible citizenship involves appropriate participation in the civic life of the school. Active and engaged citizens are ...

Commented [SL2]: TECHNOLOGY RIGHTS AND RESPONSIBILITIES

We have an extensive computer network available for student use. However, the computers are primarily for schoolwork and not for entertainment. Certain programs such as Facebook, YouTube, MSN Messenger, Twitter, Bit Torrent, to name a few, can cause security problems and take up so much band width that the system hampers regular use. Therefore, there can be no P2P file sharing at any time. Students may use their school email address to transfer files to and from home.

Access to the school computers is a privilege, not a right. You must sign a computer use agreement before your account will be activated. Students who misuse the computers will ...

Commented [SL3]: EMERGENCY DRILLS AND EVACUATION

At the sound of the fire alarm you must leave the building promptly and quietly by the appropriate fire exit, under the direction of your teacher. You must stay clear of the building and away from the routes for emergency vehicles. You are to report to your TA's designated spot for attendance on the playing field at the back of the school. This is important both for your safety and for the safety of those who would be sent to look for you.

Once you are on the back field, you must stay together, with your teacher, in the designated safety area. One of the administrators will inform you when it is safe to re-enter the ...

Commented [SL4]: OUTSIDE MEDIA IN SCHOOLS

Media (including radio, television, newspapers, and other print and online media) are sometimes permitted or invited to come to the school or to school activities and allowed to take photos or video or conduct interviews with students, for the purposes of promoting public understanding of school programs, building public support for public education, and encouraging student achievement.

If you do not want your child to be involved in such activities, you need to:

- Tell your child to avoid these situations,
- Tell your child's teacher of your wishes, ...

☐ "I have read the [Personal Information Consent](#) and understand that the School may from time to time collect photographs, video or electronic images of students or their work for publication on the School's website or in other publications for the purposes of recognizing student or school achievement, promoting school activities or events, or informing the school community and members of the public about school programs and activities".

☐ "Yes", I consent to the collection, use and disclosure of my child's image and work product for the purposes described above and in the Personal Information Consent.

☐ "No", Please do not use my child's work product or image as described above.

Further details we should know:

Full printed names of Parents/Guardians:

Parent/Guardian Signatures:

1. _____

2. _____

Student Signature(s): _____

Date: _____

Commented [SL5]: PERSONAL INFORMATION CONSENT

Schools and Districts are authorized to collect, use, and share student personal information that is directly related to and necessary for their educational functions. For other school or education-related purposes, parental or student consent is required.

The Board of Education of School District No. 71 (Comox Valley) is seeking your consent to collect, keep, use and share photographs, videos, images, and/or names of students in a variety of publications and on the school or District's website(s) for education related purposes, such as recognizing and encouraging student achievement, building the school community, and informing others about school and District programs and activities.

For example, student names, and/or images may be used or shared in

- school and District communications, such as newsletters, brochures, reports in limited or public circulation;
- school and District websites, social media sites (e.g. Facebook), and online video (e.g. YouTube), with limited or public access
- videos, CDs, and DVDs designed for educational use only.
- school yearbook