



BRIGHTER FUTURES FUNDRAISING SOCIETY – MEETING MINUTES

École St. Anne School Staff Room

May 28, 2025 following AGM

1. Call to Order (Welcome and Introductions – Establish Quorum)

K. Ruhl calls meeting to order at 6:42pm

Executive: Kendra Ruhl

Directors: Tanya Rodgers

Parents: Valerie Risser, Carolyn Thomas, Leah Maclean, Jessica Bloder, Desire de Jong, Raeanne Hodgski, Joanne Rutherford

Admin: Mila Flynn, Michelle Britt

2. Additions to the Agenda & Adoption of the Agenda

K. Ruhl motions to adopt agenda

3. Approve Previous Meeting Minutes from April 14, 2025 (see attached)

K. Ruhl motions to approve minutes from April 14, 2025

4. Reports:

a. Past V President: J. Rutherford- no report at this time.

b. Bookkeeper: C. Thomas

■ April Financial Reports (see attached)

■ JK t-shirt expense

■ JK McDonald's expense

JK t-shirts were over budget as per in policy- next time BFF will be needing quotes. Parents were not in favor of t- shirts last year and this needs to be reviewed moving forward. BFF and the school are hoping that moving forward there will be more engagement from the JK parents.

JK went on a field trip to McDonalds, BFF covered the cost of four happy meals for the class.

c. Hot Lunch Coordinator: J. Bloder

■ Free Lunch Update

June 20th will be the school wide free hot lunch – M. Britt will check with Mike and Rebecca regarding ice cream sandwiches – as they need to be purchased the day of. 290 Kids will receive a free hot lunch.

Social media post will go out to remind parents.

d. Social Media Coordinator: C. Commins

■ Reoccurring: Boston Pizza Receipts, 24/25 Yearbook & Giveaway, Bottle Depot

- June Hot Lunch Form
- June monthly meeting

No update.

e. Fundraising Coordinator: J. Rutherford

- Twin acres revenue \$357.00
- Boston Pizza Receipts ongoing
- Spring Carnival

Reminder that if BFF is doing Deilmans next year the sign up form needs to be completed.

BFF did not participate in the Spring Carnival as there was not enough volunteers.

f. Volunteer Coordinator: R. Hodgski

- Appreciation Draw – April

Kendra motions to provide Vickie with a gift card (50.00)

J. Bloder to pick up the gift card.

g. Policies & Procedures Committee

- Date to be determined
- Password Document created – please update
- SOP (Standard Operating Procedures) – started, need to keep adding to it

Table until September

h. Yearbook Committee: C. Thomas, C. Commins, L. MacLean, V. Risser

- 70 yearbooks sold & five 23/24 sold

71 Year books have been sold, BFF is needing to submit the final draft by the end of July. Can the yearbook purchase go on quick pay?

5. Junior Kindergarten News: A. Reeves

A.Reeves has made a wish list for her classroom, totaling \$2,631.04 – this is including books. Previous teacher owned a lot of her own material.

K. Ruhl motions to spend \$500.00 for JK supplies at this time.

6. Old Business

- a. 25/26 Calendar: C. Commins/V. Risser
- b. Enhancement Grant: no response yet
- c. Gaga Ball Pit Update
- d. Volunteer Appreciation
- e. Staff Appreciation

25/26 Calendar will not be completed by BFF this year. M. Britt and the school will take on this project.

There has been no word on the Enhancement grant.

GaGa ball pit is in the process of being built.

Kendra motions to spend 5.00 for summer drinks for the volunteers as well as the staff.

J. Bloder to pick up the gift cards.

7. New Business

- a. Fun Friday – June?

The school will be taking over Fun Fridays.

K. Ruhl motions to donate the extra candy that has been left over to the school

8. Funding Requests

- a. Grade 3 Bussing: R. Sleight
- b. Gym Chairs: M. Flynn
- c. Slide Replacement Panel: M. Flynn
- d. Care Closet

Grade 3 bussing final total was \$1,575.00- invoice to be paid.

Gym chair invoice has been sent to BFF for payment

Slide replacement invoice has been paid.

At this time nothing is needing for the care closet.

9. Action Items

- a. Tent Logo's: J. Bloder
- b. Glitter Tattoo supplies needs to be returned- J.Rutherford
- c. Confirmation that K. Lovdahl is going to do Watermelon for school wide hot lunch.

10. Next Meeting: June 16, 2025 following School Council

11. Adjournment

K. Ruhl adjourned the meeting at 7:44 pm