



BRIGHTER FUTURES FUNDRAISING SOCIETY – MEETING MINUTES

École St. Anne School Staff Room

June 16, 2025 @ 6:00 pm

1. Call to Order (Welcome and Introductions – Establish Quorum)
Executive : Kendra Ruhl
Directors: Tanya Rodgers
Parents: Carolyn Thomas, Leah Maclean, Jessica Bloder, Joanne Rutherford, Sara Sears, Chelsea Howse, Colleen Commins, Courtney Bullied
Admin: Michelle Britt
2. Additions to the Agenda & Adoption of the Agenda
K. Ruhl motions to adopt the agenda
3. Approve Previous Meeting Minutes from May 28, 2025 (see attached)
Amend to add Joanne Rutherford as a parent that attended
K. Ruhl motions to approve the May 28, 2025 minutes as amended
4. Election of Vacant Board Positions:
 - a. Vice President *K. Ruhl nominates Chelsea Howse and Chelsea accepts*
 - b. Secretary *K. Ruhl nominates Sara Sears and Sara accepts*
 - c. Treasurer- remains vacant
 - d. Directors *K. Ruhl nominates Courtney Bullied and Courtney accepts*
5. Reports:
 - a. President: K. Ruhl
Nothing major to report
 - b. Bookkeeper: C. Thomas
 - May Financial Reports (see attached)
K. Ruhl motions to approve the 2025/26 teacher fund for \$100/ teacher for 16 teachers.
K. Ruhl motions that the Fall 2024/25 Lifetouch rebate cheque of \$580.93 be returned to the school as they are doing the yearbook for the 2025/2026 year
K. Ruhl motions the gaga ball pit budget be increased to \$2,500
K. Ruhl motions to accept the May Financial reports as presented
The second Grade 3 bussing costs were covered by the field trip fees collected by the school, no further costs for this expense.

- c. Hot Lunch Coordinator: J. Bloder
- Free Lunch Update
Everything is going well, final hot lunch (burgers, chips, juice box, watermelon and ice cream sandwiches) on June 20th will require volunteers from 10-2, ESA to make a social media and dojo post. Admin to discuss if Freezie Friday will be that day to or move to Thursday.
- d. Social Media Coordinator: C. Commins
- Reoccurring: Boston Pizza Receipts, 24/25 Yearbook & Giveaway, Bottle Depot
K. Ruhl to be added to the facebook account
- e. Fundraising Coordinator: J. Rutherford
- Ongoing
- Boston Pizza
Receipts ongoing J. Rutherford to submit after June closes
 - Bottle Depot
J. Rutherford to have a cheque issued to Brighter futures at the end of June
- Upcoming
- Potential ideas: dance, auction, Cinnamon Princess
Tabled till September meeting
- f. Volunteer Coordinator: R. Hodgski
- No report available*
- g. Policies & Procedures Committee
- Password Document created – please update
 - SOP (Standard Operating Procedures) – started, need to keep adding to it
 - Casino request to update bylaws
 - Membership
 - Event of a Tie*September meeting will require a special meeting to update bylaws*
- h. Yearbook Committee: C. Thomas, C. Commins, L. MacLean, V. Risser
- 75 yearbooks sold & all 23/24 sold
 - Make decision on how many to order. Contract is for 101
K. Ruhl motions that we go ahead with the contract and purchase 101 yearbooks
Draw made for 75 yearbook sales, Hannah Dewell is the winner.

6. Junior Kindergarten News: A. Reeves
- No report available*

7. Old Business

- a. Enhancement Grant: approved \$7,501.17. Invoice from Blue Imp for \$5,276.25 covers the goal posts and shipping. The invoice for installation is \$4,042.50. Difference of \$1,817.58 needs funding. Total is \$9,318.75

K. Ruhl motions we spends up to \$9,400.00 and go ahead with this project

K. Ruhl and T. Rodgers pick up Cheque from the town on June 17th

Admin to measure and pick location of the soccer goal posts and determine if installation can be completed in house vs Blue Imp

- b. Gaga Ball Pit Update
Completed and the students love this addition, slightly above budget at \$2,280.79
- c. Volunteer Appreciation
Gift cards and thank you cards given out
- d. Staff Appreciation
Gift cards and thank you cards given out

8. New Business

- a. 2025/26 Meet the Teacher
August 27, 2025 10am - 12pm, discussion on having a table and handing out free cotton candy for families. Need volunteers from 9am on to make it and sell remaining yearbooks.

9. Funding Requests

- a. Care Closet
Nothing required at this time.

Action Items

- b. Tent Logo's: J. Bloder *Completed on June 2nd*
- a. Glitter Tattoo supplies needs to be returned: J. Rutherford
- c. Connect with K. Lovdahl about partnering for free hot lunch and outdoor learning week: J. Bloder *Complete*
- d. Donate remaining candy/food to school from BFF shelf: C. Thomas & J. Rutherford
- e. Pick up Gift Cards and Cards for volunteers and staff: J. Bloder *Complete*
- f. Add K. Ruhl to social media account: C. Commins & J. Bloder
- g. Submit Boston Pizza Receipts: J. Rutherford
- h. Request Bottle Depot Cheque: J. Rutherford
- i. Soccer Field location and installation: K. Ruhl & Admin
- j. Meet the Teacher, organize and plan: K. Ruhl

10. Next Meeting: September 15, 2025 following the School Council, will require a Special Resolution to amend Bylaws.

11. Adjournment

K. Ruhl adjourned the meeting at 6:52pm