



**SUNRISE SCHOOL DIVISION
REGULAR BOARD MEETING MINUTES
SUNRISE EDUCATION CENTRE - MPR
TUESDAY, OCTOBER 3, 2017 - 7:00 PM**

PRESENT:

BOARD MEMBERS:

Trustee Barnard
Trustee Champagne
Trustee Duma
Trustee Kiernicki
Trustee Mazur
Trustee Nichol
Trustee Reid
Trustee Van Damme

REGRETS:

Trustee Bernat

ALSO IN ATTENDANCE:

Barb Isaak, Superintendent
Elise Downey, Secretary-Treasurer
Lesley Eblie Trudel, Assistant Superintendent of Student Support Services
Cathy Tymko, Assistant Superintendent of Learning and Instruction
Deborah Giesbrecht, Executive Assistant

1.0 Call to Order

The meeting was called to order by Chairperson Barnard at 7:06 p.m.

2.0 Adoption of the Agenda

MOTION #17-18/10-03/0058

Trustee Champagne

Trustee Nichol

BE IT RESOLVED that the Board approve the October 3, 2017 agenda.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**.

The motion **Carried. 7 - 0**

3.0 Chair's Comments

Welcome. The meeting is being video-taped.

Share a School Story/Highlight by Trustees:

- Trustee Nichol:
 - Whitemouth School Exterior Wall and Roof Replacement Project
 - Completed for school start-up
 - Thank you to Maintenance Department and staff
 - Open House – Thursday, October 5, 2017
 - Mosaic Walking Path
- Trustee Duma:
 - Springfield Middle School
 - August 14-18, 2017 Music Band Association Camp
 - Thank you to Kevin Doell and teachers
 - More information - <https://www.mbband.org/>

4.0 Board Delegations and School Division Educational Showcasing

4.1 International Student Program - Birgit Hartel – 7:00 p.m.

5 Year Plan presented by Birgit Hartel. Reference documents attached.

Action: International Student Program to be included on the October 17, 2017 Board Meeting agenda.

4.2 Program Leaders Presentation - 7:15 p.m.

Reference documents are *2017/18 Program Leaders Plan*, *2016/17 Program Leaders Plan*, *Program Leader Survey Quotes* and 2016-2017 reports for:

- Active Learning
- Literacy and Languages
- Numeracy and Technology
- Socially Responsible Citizenship

Assistant Superintendent Tymko introduced the Program Leaders (Allan Stevenson - K-12 Numeracy & Technology, Kevin Doell - K-12 Music, Leslie Wakeman - K-12 Socially Responsible Citizenship, Patty Choma - K-12 Active Learning, Suzanne Dienstbier- K-12 Languages & Literacy) which presented a recap of 2016/2017 and 2017/2018 goals.

5.0 Minutes – September 12, 2017

MOTION #17-18/10-03/0059

Trustee Champagne

Trustee Van Damme

BE IT RESOLVED that the Board approve the September 12, 2017 minutes as recommended.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**.

The motion **Carried. 8 - 0**

6.0 Superintendent Report

- School visits: Centennial School, Lac du Bonnet Senior School, École Powerview School, Springfield Middle School and Oakbank Elementary School
- Meeting with Powerview / Pine Falls
- Beausejour Brokenhead Development Corporation (BBDC)
- Facility tour
- Beausejour Chamber of Commerce Board Meeting
- South East Interlake Principals (SEIP) planning meeting
- Sunrise Educational Leadership Team (SELT) meeting
- SMART meeting
- Manitoba Association of School Superintendents (MASS) Leadership Committee
- South Interlake Superintendents Association (SISA) meeting
- Meetings with ChangeMakers
- Divisional Professional Development Day
- Manitoba High School Athletic Association (MHSAA) Appeal Committee
- Meeting re International Education

7.0 Secretary-Treasurer Report

- Year End Audit
- Meeting with Powerview / Pine Falls
- Finance Committee meeting
- Facility tour
- Lac du Bonnet Senior School - parking lot
- RM of Springfield meeting
- Sunrise Educational Leadership Team (SELT) meeting
- Budget Ad Hoc meeting
- SMART meeting
- Divisional Professional Development Day
- Enrolment Number 4618 / FTE 4463 (Preliminary – September 29, 2017)

8.0 Board Business

8.1 Manitoba School Division List of Information Regarding Board Meetings, Agenda Items, Support Documents

Action: Document to be reviewed by the Board. Document to be discussed at the October 17, 2017 Board meeting.

8.2 DPAC Meeting Dates

Action: To present a motion at the October 17, 2017 Board meeting confirming the April 2018 DPAC meeting date.

8.3 Chairperson Letters - Trustee Nichol

A request presented by Trustee Nichol for the Board correspondence prepared by the Chairperson to be sent to the Board of Trustees 24 hours prior to sending out.

The request approved by Board consensus.

8.4 Request for Leave - Trustee Van Damme

MOTION #17-18/10-03/0060 Trustee Champagne Trustee Kiernicki

BE IT RESOLVED that the Board approve leave of absence request for personal reasons from February 6, 2018 to March 28, 2018 for Trustee Van Damme.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0** Abstain: **1**.
The motion **Carried. 7 - 0**

Trustee Barnard	Yes
Trustee Champagne	Yes
Trustee Duma	Yes
Trustee Kiernicki	Yes
Trustee Mazur	Yes
Trustee Nichol	Yes
Trustee Reid	Yes
Trustee Van Damme	Abstain

A) Committee Reports and Recommendations

8.5 Finance Committee Meeting Minutes - June 2017

For information.

8.6 Cheque Register - Month of June 2017

MOTION #17-18/10-03/0061 Trustee Champagne Trustee Reid

BE IT RESOLVED that the Board receive the June 2017 cheque register totaling \$5,539,474.81 reviewed by the Finance Committee for information as submitted.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**.
The motion **Carried. 8 - 0**

9.0 Professional Development – N/A

10.0 Financial Monitoring Report

MOTION #17-18/10-03/0062 Trustee Champagne Trustee Van Damme

BE IT RESOLVED THAT the Board adopt the monitoring report for the month of June 2017.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0** Abstain: **1**.
The motion **Carried. 7 - 0**

Trustee Barnard	Yes
Trustee Champagne	Yes
Trustee Duma	Abstain
Trustee Kiernicki	Yes
Trustee Mazur	Yes
Trustee Nichol	Yes
Trustee Reid	Yes
Trustee Van Damme	Yes

11.0 Board Correspondence

11.1 Manitoba School Boards Association (MSBA) Correspondence (For Information):

1. Getting Your Message Out
2. Memo re Waiver Release of Liability and Indemnity Agreement
3. Memo to Participating School Division - Non Teaching Pension
4. MSBA Strategic Priorities and Workplan
5. School Patrols
6. Peace Literacy Skills and Leadership Invitation Oct 18
7. Assistant Superintendent Posting
8. Enews – September 13, 2017
9. Enews – September 24, 2017
10. Horatio National Scholarship
11. Memo re Copyright
12. Patrol Information

11.2 Correspondence Sent:

1. Thank you letter to all staff from the Board of Trustees
2. Letter to Public Schools Finance Board regarding science labs

11.3 Correspondence Received:

1. Kiara Down - Springfield Collegiate Institute - Thank you re: Transcona Jubilee Graduation Award to Chairperson
2. Financial Reporting and Accounting in Manitoba Education (FRAME) Report to Chairperson
3. Manitoba of Education and Training Information Bulletin for Provincial Tests (Policies and Procedures for Provincial Tests)
4. Manitoba of Education and Training Letter regarding Racism Free Schools through Critical/Courageous conversations

12.0 Nice to Know Information Items

A) Upcoming Meetings:

12.1 RM of Springfield - October 26, 2017

12.2 Manitoba School Boards Association (MSBA) Regional 3 Meeting - October 27, 2017

12.3 Public Budget Presentations:

Centennial School – Lac du Bonnet - October 19, 2017 – 6:45 p.m.

Springfield Collegiate Institute – Oakbank - October 26, 2017 – 6:45 p.m.

Ecole Edward Schreyer School – Beausejour - November 2, 2017 – 6:45 p.m.

13.0 Press Releases

13.1 Department of Education and Training - Take Your Kids to Work

<http://www.edu.gov.mb.ca/k12/cur/cardev/index.html>

14.0 Questions from the Public on Agenda Items – N/A

15.0 Move into Incamera – N/A

16.0 Move into Regular – N/A

17.0 Items from Incamera

MOTION #17-18/10-03/0063

Trustee Champagne

Trustee Van Damme

BE IT RESOLVED that the Board approve the write off of \$18,722 in outstanding accounts receivable that are deemed uncollectible as recommended by the Finance Committee.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**.

The motion **Carried. 8 - 0**

18.0 Adjournment

The meeting adjourned at 8:23 p.m.

For Sunrise School Division

Chairperson

Secretary-Treasurer