

**Administrative Procedure 3041 MR8**

***Use of Scaffolding in Schools***

1. Scaffolding was purchased primarily for use by maintenance and custodial staff. It is recognized, however, that the use of this equipment may be desirable when hanging decorations and lighting in gymnasiums for school activities. Thus, if schools submit requests well in advance, every effort will be made to schedule such use without interfering with operational requirements.
2. It is not intended that maintenance or custodial staff be available to put up decorations, lighting, etc. School staff must be instructed on the safe operation of scaffolding and such instruction may be arranged through the Health and Safety Officer.
3. Students working from any type of scaffolding must be supervised by a trained staff member and must be in grade 8 or above.
4. The hydraulic telescopic scaffolding (known as the “Hef-T-Herman”) must always be operated by a trained staff member and the plywood wheel runners must be used.
5. Students are not permitted to operate the hydraulic telescopic scaffolding (“Hef-T-Herman”).
6. Adherence to Workers’ Compensation Board regulations is required.