



Sunrise School Division recognizes that some courses, programs and activities offered by schools may require the financial support of students or parents/guardians.

Schools in the division may charge fees for, or require students and parent(s)/legal guardian(s) to provide:

- a) Materials used in goods that are intended for the student to take home for personal use;
- b) The purchase of paper, writing tools, calculators, exercise books, portable computer data storage devices including but not necessarily limited to USB keys, CDs or DVDs, and other school supplies and equipment for a student's personal use;
- c) Agenda planners;
- d) The rental or purchase of a musical instrument for a student's personal use;
- e) Fees in respect to field trips, such as team trips or special events, to recover associated actual expenses only, including transportation, accommodation, meals, entrance fees and equipment rental but not the cost of substitute teachers' salaries;
- f) Appropriate personal clothing for school activities (such as gym wear, footwear and outerwear), personal safety equipment and musical instruments or require a student to bring appropriate materials, supplies and equipment for their personal use at school.

Schools will assist students who would be excluded due to financial hardship. Schools will ensure that Advisory Councils, Parent Councils and/or Student Councils do not charge fees that would be in violation of this procedure. Schools must make available to parents a comprehensive fee schedule and/or a list of requirements before the start of each school year, with the exception of item e) above.

Each school shall submit annually, to the secretary-treasurer, a copy of the school's comprehensive fee schedule and/or list of requirements for that year.

Cross Reference:		
Date Adopted: August 1, 2017	Date Amended:	Board Motion(s):