

School Council Minutes

6:00 pm

**Monday, September 22, 2025**

Agenda Item	Discussion	Responsibility/Next Steps
Attendance	See below	
Time:	6:02 pm	
1. Opening (Chair)	<ul style="list-style-type: none"><li>- Welcome back from Denise, past chair</li></ul>	
2. Land Acknowledgement	<ul style="list-style-type: none"><li>- Denise</li></ul>	
3. Roll Call - present/absent/regrets	<p>Introductions - in attendance:</p> <ul style="list-style-type: none"><li>- Denise, Barbara, Heather (admin), Jenny, Janelle, Erica, Jeremy (admin), Shannon, Stacey, Sarah, Robert (trustee), Kim (teaching staff)</li><li>- Online - Rebecca, Sylvia, Lea Ann</li></ul>	
4. Minutes of the Last meeting - errors or omissions? Approved as printed or as corrected	<ul style="list-style-type: none"><li>- Moved Jenny</li><li>- Seconded Shannon</li></ul>	<ul style="list-style-type: none"><li>- Should be posted on school website</li></ul>
Additions to the new business	<p>Elections:</p> <p>Chair - Denise Vice Chair - Jenny Secretary - Lea Ann</p>	<ul style="list-style-type: none"><li>- Several not in attendance may be willing to take on positions/roles within the group</li></ul>

	<p>Treasurer- Rebecca PIC -</p> <p>Members at Large -</p> <ul style="list-style-type: none"> <li>- Barbara, Erica, Janelle, Shannon, Stacey, Sarah, Sylvia</li> <li>- Consider the development of constitution throughout the year this year with a goal of having in place for the end of this school year - input from council as well as review documents from other schools</li> </ul>	<ul style="list-style-type: none"> <li>- Existing draft posted in the <a href="#">25/26 shared council folder</a> - consider reviewing in future meetings</li> </ul>
5. Financial Statement	<ul style="list-style-type: none"> <li>- Currently school council has \$8344.20 in the account</li> <li>- Capital fundraising - \$4471.08</li> <li>- Fundraising <ul style="list-style-type: none"> <li>- Little caesars - put towards tech</li> <li>- Huron Ridge -</li> <li>- Metzgers -</li> </ul> </li> <li>- Where there are grants available - we allow for people to allow for the grants - so long as it aligns with the things we are doing</li> </ul>	<ul style="list-style-type: none"> <li>- Grant from the municipality of Bluewater - need some info about that from Mr Cassel - how the grant money will enhance the music program - Denise to follow up</li> </ul>
6. Business Arising from the minutes	<ul style="list-style-type: none"> <li>- <u>PIC</u> - volunteer needed for this year - online meetings - lots of information shared from across the system - fundraising ideas, etc.</li> <li>- PRO grants get shared here - then report back to our local committee</li> <li>- Email summary shared after each meeting</li> <li>- First meeting is Oct 29th</li> </ul>	

7. Staff/Administrator report	<p>- Mr Brock - reported start with 416 students, up from 390 projected enrollment in June</p> <p>-17 classroom spaces, incl 3 kdgn spaces that are quite full</p> <p>- 9 buses - some issues with buses to get started, changes in routes, and very full buses - sent letter home to families to outline bus expectations - hopefully see some improvement soon</p> <p>-emphasis on building community and making connections for the first part of the school year with staff - doing so as admin too</p> <p>Dates upcoming:</p> <p>-Open house - 25th - 5:00 to 7:00</p> <p>-Terry Fox event - 26th</p> <p>-Orange shirt / National Day for Truth and Reconciliation - 30th</p> <p>-Photos - Oct 3 - change in provider - individual and class photos on the same day</p> <p>- PA day - Oct 10th - ahead of thanksgiving weekend</p> <p>- Speaker - Laurie McCann - internet safety - Oct 16th - session for students during the day and adults in the evening- JB will determine audiences and confirm ahead of us advertising, expenses will be covered via funding from Board for speakers</p>	
8. Reports: Parent Involvement Committee	<p>- PIC - Jenny to step down, gave overview of the types of things one might expect to be a part of with PIC - meet every 6 weeks or</p>	

	so - next meeting Oct 29th	
9. New Business: a.	<p>Review of handbook and constitution - may be some benefits to recording</p> <ul style="list-style-type: none"> <li>- Overview of roles in the constitution - to help people understand roles</li> </ul> <p>Fundraising - helpful for one person to take the lead on the fundraising - having a person as the point person to sort and distribute -</p> <ul style="list-style-type: none"> <li>- Little Ceasars - everything is set ready to go</li> <li>- Huron Ridge - Jenny - Christmas time poinsettias and wreaths</li> <li>- Metzgers - April - Barbara and Erica - is it possible to do a fall order and then a spring order?</li> </ul> <p>-Is there a process to make donations - via fundraisers or in other ways to share</p> <p>-Receive suggestions for spending for the upcoming year - outdoor learning items, sports equipment, bikes and helmets for kindergartens, funding towards to field trips at the end of the year, possibly a storage shed, showshoes</p> <p>- Outdoor master plan - consider the maintenance of the property - recognize what we have and have some funds going forward to support what is needed to be done</p> <p>- Goal for movie night - Nov 20th</p>	

10. Correspondence	-none	
11. Date of Next Meeting	- October 27th - 6:00 pm	
12. Announcements or Memos (Coming Events)		
13. Adjournment	7:30 pm - Erica, seconded by Barbara	